



Whangamata Community

KIDS CLUB

School Holiday Programme

Information Booklet

WELCOME TO....

"Whangamata Community Kids Club"

School Holiday Programme

"It is our goal to provide an environment where children feel respected, valued and nurtured, and their parents can be secure in the knowledge their children are safe and happy.

Our programme is designed to ensure our tamariki are included as a vital part of our local community.

It is our belief that all children should be treated fairly, with compassion and patience.

Held at

Whangamata Area School

Port Road

Whangamata

PROGRAMME DETAILS

We aim to provide a balance of free play and supervised indoor and outdoor activities. We run a variety of art and craft activities, sports and games as well as providing an assortment of toys and play equipment for self-directed play.

We will have a selection of activities run by our staff, local community groups, volunteers and senior students.

Our staff are police vetted and a certified First Aider will be on site each day. The staff/child ratio is 1:10

ENROLMENT PROCEDURE

You must complete the enrolment form, contract and permission slips prior to your child/ren attending the programme.

Completed forms can be dropped into the WAS School Office, Opoutere School Office, or to the Whangamata Community Services Trust, 505a Road, Whangamata.

Please inform the supervisor of any changes to your enrolment details. It is crucial for us to hold up-to-date information as we do not have access to school office records out of school times.

The programme is open to local children attending Whangamata Area School, Opoutere School, or permanent residents being homeschooled.

PAYMENT

We endeavour to keep the cost of the Holiday Programme to minimum so that it is accessible for all local families.

If you are experiencing financial hardship limited scholarship opportunities are available. Please don't hesitate to talk to us at Whangamata Community Services Trust. Payment in full is due at time of booking, prior to attendance.

Internet banking accepted.

ABSENCES

If your child is unable to attend the programme on a day he/she is booked in, please advise us immediately so the space can be used for someone else to attend.

Prepaid sessions cannot be refunded.

Failure to keep payments up to date may result in your child's space being removed from the programme.

COLLECTING YOUR CHILD

Each child is required to be signed out by an approved person, and verified by a staff member to ensure we are aware your child has left for the day.

If a person arrives to collect your child whose name is not on the Enrolment Form, then we are obliged to keep your child in our care until permission is given. We would appreciate prior notification if this situation arises.

ILLNESS

It would be appreciated if you could keep your child at home if they are unwell. Should they become ill while in our care the parent/caregiver will be call to arrange for the child to be collected within an hour.

In the event of an injury or accident staff will provide initial first aid and contact a parent/caregiver. If needed, an ambulance will be called at your expense.

CUSTODY/COURT ORDERS

If you have court ordered custody arrangements, or protection orders in place please ensure that the details are completed accurately on the Enrolment Form, and that we have a copy of the relevant documents.

Don't hesitate to discuss any concerns with the Supervisor or Coordinator.

FOOD

Please ensure your child has adequate food and water for the day. Lunch, morning tea and afternoon tea is required to be provided by you.

TRIPS

Trips details will be available prior to the school holidays. These will be an additional cost, and optional.

CONTACT US

For enrolments, enquiries, absences and bookings call or text

Programme Co-ordinator

027 7657 065

07 865 7065

Email chris@whangacst.co.nz

Or visit the Whangamata Community Services Trust, 505a Port Road